

CGU Landlord Insurance

This feature allows you to electronically submit an application for CGU Landlord Insurance directly from a completed (finalised) Exclusive Management Agency Agreement within REI Forms Live.

Note: This feature is only available to Agencies that have signed CGU’s Distributor Agreement.

Steps:

1. On page 1 of the Agreement, click the “Yes” check box and complete the form as normal, refer to Figure 1 Landlord Insurance option

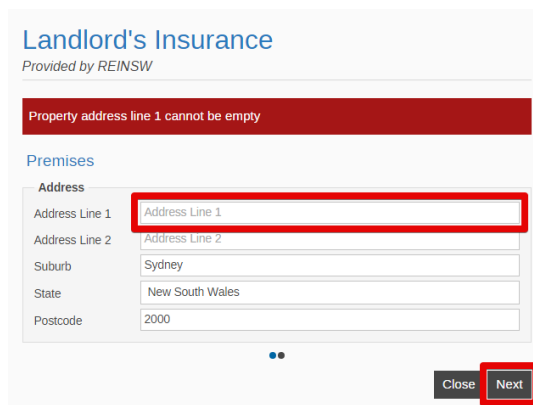
LANDLORD INSURANCE

Do you require a quote for landlords insurance? Yes No

* **Note:** Landlord insurance is a good way of managing the risks associated with your rental property.

Figure 1 Landlord Insurance option

2. Once the form is finalised, the details will be automatically submitted to CGU. If more information is required before the quote can be given, a screen will appear requesting further details
3. Complete these two screens with any required information indicated by the red error banner and click <Submit> to request your quote, refer to Figure 2 Required information dialog and Figure 3 Submit dialog



The screenshot shows a web form titled "Landlord's Insurance" provided by REINSW. A red error banner at the top states "Property address line 1 cannot be empty". Below this, under the "Premises" section, there is a table of input fields:

Address	
Address Line 1	<input type="text" value="Address Line 1"/>
Address Line 2	<input type="text" value="Address Line 2"/>
Suburb	<input type="text" value="Sydney"/>
State	<input type="text" value="New South Wales"/>
Postcode	<input type="text" value="2000"/>

At the bottom right of the form, there are two buttons: "Close" and "Next". The "Next" button is highlighted with a red border.

Figure 2 Required information dialog

Landlord's Insurance
Provided by REINSW

Principal


Contact Information

Full Name	John Public
ABN	12 345 678 901
Contact Email	example@example.com
Phone	02 9200 0000
Mobile	0400 000 000
Address Line 1	1 Harbour Rd
Address Line 2	Address Line 2
Suburb	Sydney
State	New South Wales
Postcode	2000

Back Submit

Figure 3 Submit dialog

- Once your request is accepted, a green success message will appear in the bottom right corner of your screen, refer to Figure 5 Request successfully submitted dialog, and the quote will be shown, refer to Figure 4 CGU quote screen



1800 783 961

Summary Buy Online Confirmation

SUMMARY

Select your policy start date: *

01/01/2016 Your policy will expire 12 months from the start date.

Why is this important?

Your insurance premium

\$000.00

Landlords insurance

Contents

Loss of rent

Don't default

Quote Reference #EXAMPLE

You can use this reference to retrieve and purchase your quote within the next 30 days.

Save and continue later

Email me this quote

Print this quote

Buy Now →

Refer to PDS for Landlords insurance

Close

Figure 4 CGU quote screen

Request Submitted
The request for Landlord's Insurance has been submitted to REINSW.

Figure 5 Request successfully submitted dialog

- On this page, you can choose to proceed with this quote, save it to continue later or print/email it for later consideration

Note: If you choose not to get a quote while completing the form but later want to arrange one, you can manually submit a request by selecting the finalised form and clicking the <Partners> button at the top of the screen while in REI Forms Live, refer to Figure 6 Partners button and Figure 7 Partners dialog.

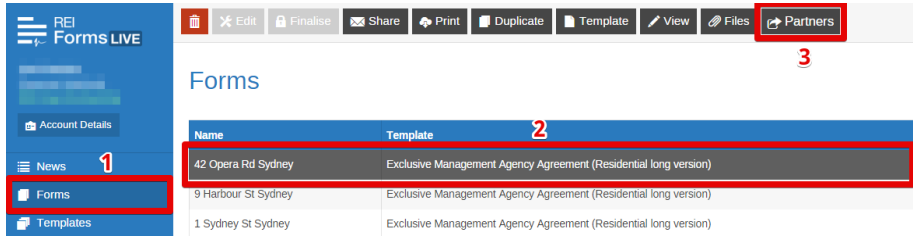


Figure 6 Partners button

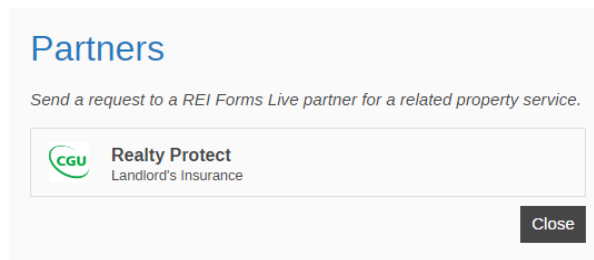


Figure 7 Partners dialog